### Coordinator and Field Supervisor Resources

#### School District Information
- Placement Information - Includes Cooperating Teacher Application, Coordinator Placement Sheet, and Placement Procedures
- Primary Coordinators (EC-6 ESL) - List of the schools by district matched with the respectively assigned faculty coordinators.
  - Austin ISD
  - Eanes ISD
  - Leander ISD
  - Manor ISD
  - Pflugerville ISD
  - Round Rock ISD

#### Handbooks
- Coordinator & Field Supervisor Handbook
- Guiding Student Teachers Handbook – Very detailed information for novice cooperating teachers and field supervisors.
- Field Supervisors Guide for Interns and Student Teachers – The "Cliff Notes" version for field supervisors of the Coordinator and Field Supervisors Handbook.
- Student Teaching Handbook - For students in their final semester.

#### Certification Information
- Required Exams and Fees for Initial Teacher Certification
- Certification Exam Preparation
- TExES Test Results
- Certification Checklist

#### End of Semester Requirements
- End-of-Semester Requirements - For Coordinators and Field Supervisors. Includes Mileage Reimbursement information, TEA Observation Record Log, and link to Online Evaluation System.
  - Coordinator and Field Supervisor Requirements Timeline - Fall 2021
  - Coordinator End-of-Semester Checklist - Fall 2021
  - Field Supervisor End-of-Semester Checklist - Fall 2021
  - Student Assessments - For Cooperating Teachers, Field Supervisors, and Students. Includes link and instructions for the Online Evaluation System.

#### TEA Curriculum Requirements for Educator Preparation
- State Board for Educator Certification Rules - Texas Administrative Code
- TEC, TAC, and Resources for Ethics; ELPS; Dyslexia; Technology; and Mental Health, Suicide Prevention, and Substance Abuse
- TEA Educator Standards - TAC and Standards
- Texas Teacher Standards – Chapter 149 in the TAC
- Pedagogy and Professional Responsibilities Standards
- Texas Essential Knowledge and Skills (TEKS)
- Program Provider Resources – includes information on mental health, substance abuse, and youth suicide training.

#### TEA Non Curriculum Requirements for Educator Preparation
- State Board for Educator Certification (SBEC) Rules - Texas Administrative Code
- TEC, TAC, and Resources for Military, Teacher Aid, Cooperating Teacher, Field Supervisors
- SBEC Meeting Resources - Agenda, Public Testimony, Livestream
- Other TEA Non Curriculum Requirements - TEA Observation Record and TEA Observation Record Example; Principal Observation Letter; Mentor Training for Cooperating Teachers and Site Supervisors
- Formal Written Program Complaints

#### Training
- Mentor Training
- School Law Seminar