College of Education Business Services Policies & Procedures

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- COE Dean's Office organization chart
- Business Services team (staff list)

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- Dean's Office Coverage for College Units
- Fall 2021 Contact Information
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  - Certification of Accounts Process
- Co-Sponsorships
  - Co-Sponsorship Process
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  - Entertainment/OOEF Policy
  - Entertainment/OOEF Process
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  - Research Cash Advance Policy
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  - Chair, Center Director, Associate Dean Travel Process
  - Chair Travel Policy
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  - Faculty Research Travel Process
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  - International Travel Process
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  - Travel Pre-Authorization Process Related to COVID-19
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- Annual Performance Appraisals - Staff
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- Flexible Working Arrangements
- Frequently Asked HR Questions
- Hiring, Onboarding, and Recruiting
  - COE Dean's Office Diversity and Benefits Statement
  - College Level Review Guidelines
  - College Onboarding Procedures
  - New Business Lead Checklist
  - Offer Letter Templates
  - Pre-Approval Requirements
  - Probationary Employees and New to Position
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  • COE Policy - salary rate minimums for graduate student employment
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