College of Education Business Services Policies & Procedures

General information
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- COE Dean's Office organization chart
- Business Services team (staff list)

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- Administrative Resources and Training Links
- Dean's Office Contact Information
- Dean's Office Coverage for College Units
- Frequently Asked Questions
- Listservs and Newsletters
- Spring 2022 Contact Information

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- Allocation and Control of Financial Resources Policy
- Certification of Accounts
  - Certification of Accounts Process
- Co-Sponsorships
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- Entertainment/OOEFs
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- Research Cash Advances
  - Research Cash Advance Policy
  - Research Cash Advance Request Process
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- Travel
  - Chair, Center Director, Associate Dean Travel Process
  - Chair Travel Policy
  - Faculty Research Travel Policy
  - Faculty Research Travel Process
  - International Travel Policy
  - International Travel Process
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- Travel Cash Advances
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- Flexible Working Arrangements
- Hiring, Onboarding, and Recruiting
  - COE Dean’s Office Diversity and Benefits Statement
  - College Level Review Guidelines
  - College Onboarding Procedures
  - Graduate Program Coordinators/Administrators - Recruiting and Hiring
  - New Business Lead Checklist
  - Offer Letter Templates
  - Pre-Approval Requirements
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- Records Management
- Rescind Transaction - Workday
• Research Positions
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  • Student Employment Information & Guidelines
  • COE Policy - salary rate minimums for graduate student employment
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  • Parental Accommodation Policy for Graduate Students - College of Education
  • Student Employment to Student Fellow
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