Coordinator and Field Supervisor Resources

School District Information

Placement Information - Includes Cooperating Teacher Application, Coordinator Placement Sheet, and Placement Procedures

Primary Coordinators (EC-6 ESL) - List of the schools by district matched with the respectively assigned faculty coordinators.

School District Information

- Austin ISD
- Eanes ISD
- Leander ISD
- Manor ISD
- Pflugerville ISD
- Round Rock ISD

Handbooks

Coordinator & Field Supervisor Handbook
Guiding Student Teachers Handbook – Very detailed information for novice cooperating teachers and field supervisors.
Field Supervisors Guide for Interns and Student Teachers – The "Cliff Notes" version for field supervisors of the Coordinator and Field Supervisors Handbook.
Student Teaching Handbook - For students in their final semester.

Certification Information

Required Exams and Fees for Initial Teacher Certification
Certification Exam Preparation
TExES Test Results
Certification Checklist

End of Semester Requirements

End-of-Semester Requirements - For Coordinators and Field Supervisors. Includes Mileage Reimbursement information, TEA Observation Record Log, and link to Online Evaluation System.

- Coordinator and Field Supervisor Requirements Timeline - Spring 2022 (Excel)
- Coordinator End-of-Semester Checklist - Spring 2022 (Word document)
- Field Supervisor End-of-Semester Checklist - Spring 2022 (Word document)
- Student Assessments - For Cooperating Teachers, Field Supervisors, and Students. Includes link and instructions for the Online Evaluation System.

TEA Curriculum Requirements for Educator Preparation

State Board for Educator Certification Rules - Texas Administrative Code
TEC, TAC, and Resources for Ethics; ELPS; Dyslexia; Technology; and Mental Health, Suicide Prevention, and Substance Abuse
TEA Educator Standards - TAC and Standards
Texas Teacher Standards – Chapter 149 in the TAC
Pedagogy and Professional Responsibilities Standards
Texas Essential Knowledge and Skills (TEKS)
Program Provider Resources – includes information on mental health, substance abuse, and youth suicide training.

TEA Non Curriculum Requirements for Educator Preparation

State Board for Educator Certification (SBEC) Rules - Texas Administrative Code
TEC, TAC, and Resources for Military, Teacher Aid, Cooperating Teacher, Field Supervisors
SBEC Meeting Resources - Agenda, Public Testimony, Livestream
Other TEA Non Curriculum Requirements

Formal Written Program Complaints

Training

Mentor Training
School Law Seminar
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Other TEA Non Curriculum Requirements - TEA Observation Record and TEA Observation Record Example; Principal Observation Letter; Mentor Training for Cooperating Teachers and Site Supervisors

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