Rescind Transaction - Workday

Process

For Rescind requests of HR transactions, review Workday@UT: Rescind Transaction Guidance. Send a completed Request for a Rescind of a Completed Transaction form to COE-HR@austin.utexas.edu for Dean's Office signature. See additional instructions at Operational Support Services: Cancel or Rescind a Business Process.

Resources

- Rescind Request Matrix
- Request for a Rescind of a Completed Transaction Matrix
- Troubleshooting in Workday
- View, Cancel, or Rescind a Business Process W.I.G.
- Payroll Services: Paydays and Payroll Deadlines