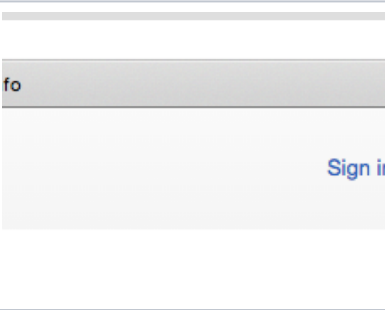
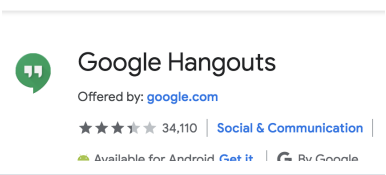
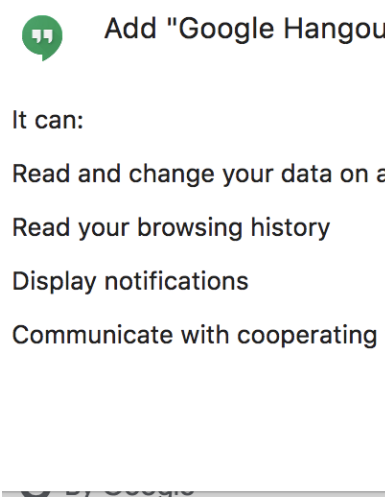
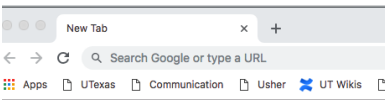
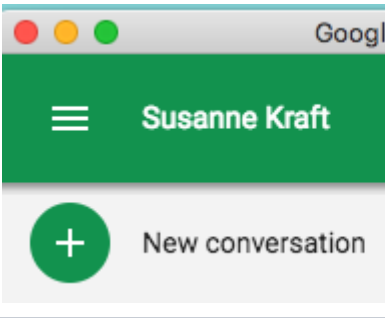



Google Hangouts - How to Setup a Session - Using Classroom Webcams

First Sign into your Google account	 A screenshot of the Google account sign-in page. It shows a text input field with the letter 'fo' and a 'Sign in' button to the right.
Add Google Hangouts Plugin Extension to Chrome	https://chrome.google.com/webstore/detail/
Choose Add to Chrome (Note Must do this on every station you are hosting a Hangouts session) Does not travel with the Google account you are logged into.	 A screenshot of the Google Hangouts extension card in the Chrome Web Store. It features the Hangouts logo, the text 'Google Hangouts', 'Offered by: google.com', a 4-star rating with 34,110 reviews, and a 'Social & Communication' category tag.
Choose to Add Extension	 A screenshot of the 'Add "Google Hangouts"' interface. It shows the Hangouts logo and the title 'Add "Google Hangouts"'. Below this, it lists permissions under 'It can:': 'Read and change your data on all websites you visit', 'Read your browsing history', 'Display notifications', and 'Communicate with cooperating sites'. At the bottom, there is a 'Get it free' button.
If hangouts doesn't automatically open after installing the extension then. . . Click on the green icon in the upper left corner	 A screenshot of a Chrome browser window. The address bar shows 'Search Google or type a URL'. The tab bar has a 'New Tab' and a '+' button. The bookmarks bar shows 'Apps', 'UTexas', 'Communication', 'Usher', and 'UT Wikis'.
Click on New Conversation	 A screenshot of the Google Hangouts interface. It shows a green header bar with a menu icon and the name 'Susanne Kraft'. Below this is a large green button with a white '+' icon and the text 'New conversation'.

or New Group Conversation

Add folks to the conversation and NAME THE GROUP

 Name your group (optional)

To:


Rogers, Mark... x


Jeremy/1 Gruy x

kai.tran@aus... x

Type in a contact name - should be their gmail account email

Or click on existing hangout contacts

 New group

 Alan Braxton

New conversation

ist Group

an Braxton




athew Lennon • +1 609... 21m

TF MoodyUT, Unkno... 10/14/16

You were in a video call


erry H 9/14/16


To: Ali




Google

Susanne Kraft


 New conversation

 RTF MoodyUT, Unkno... 10/14/16


You were in a video call

 Larry H 9/14/16


You were in a video call

 Taylor Foody


Missed video c

 Dionisio Traverso


You were in a vide

 Bryon Kwopil

Invitation sent 8/12/15

 Weslie Onsando 8/12/15

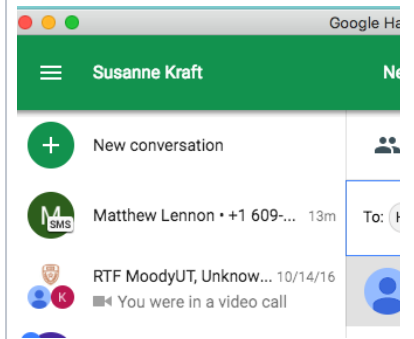
You were in a video call

 Jerry Kraft

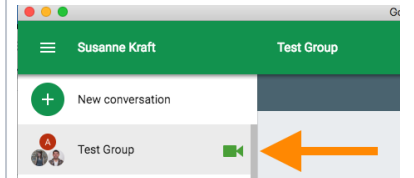
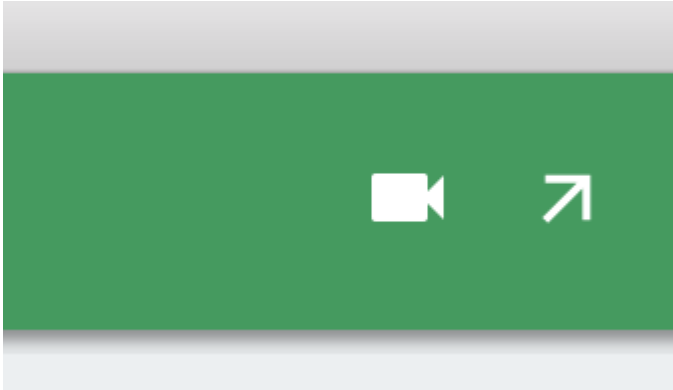
No one has joined your call 8/12/15

click existing c to st

Click on the check box when you are done

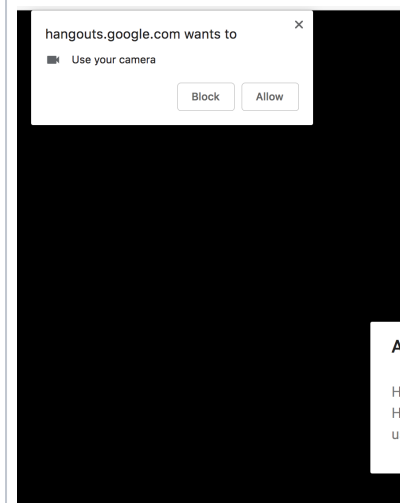


Click on the person or group you want to chat with and click on the video camera in the upper left corner



Allow use of the microphone and camera

Click Allow



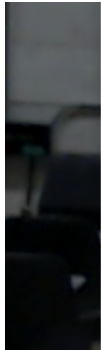
>>Setup the Settings

Click on the Setting icon in the upper right corner

set the following

HD Pro Webcam = Video

Microphone



Microphone

Default - USB Audio Device (0...

HD Pro Webcam C920 (046d:0...

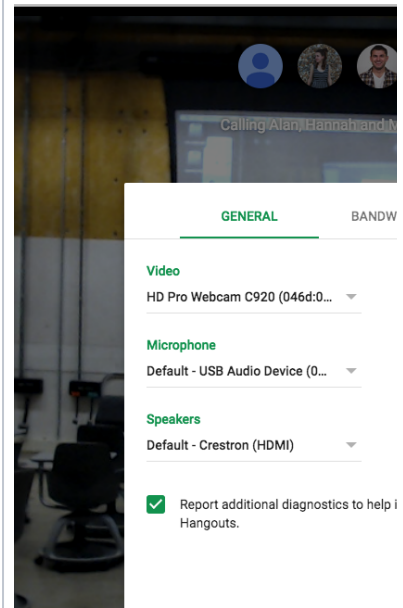
USB Audio Device (0d8c:0014)



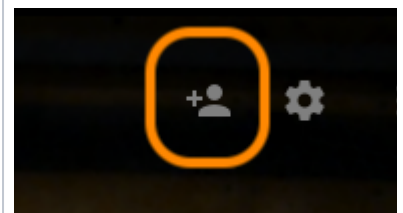
Speakers

Default Crestron HDMI

Can also add a person to the conversation



type in their email to invite them to the meeting or best to click on copy link to share then



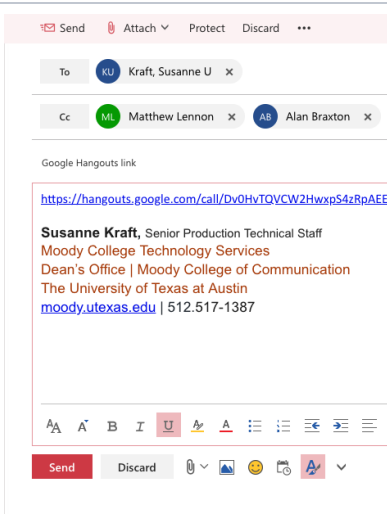
Invite people

Sending invite as skraft3000(

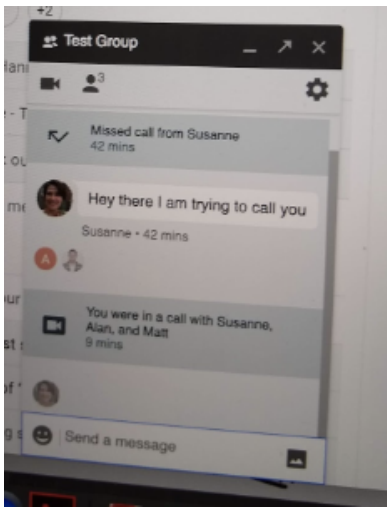
Enter a name or email

 COPY LINK TO SHAR

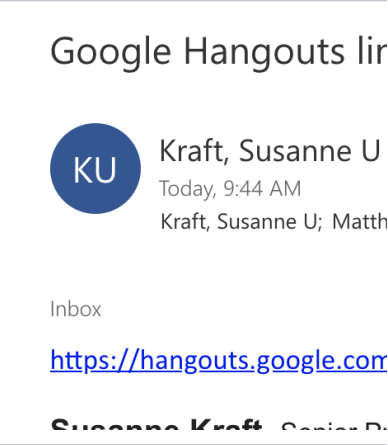
Can send a link to the folks too this ended up working the best!



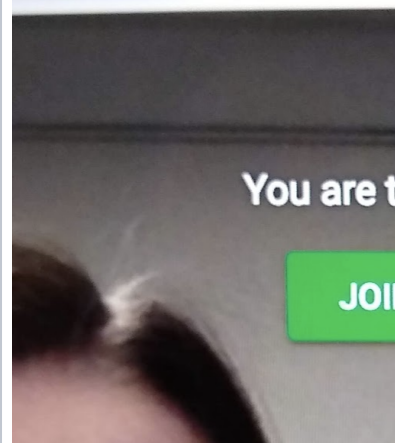
Then end party will get a message or a call here from you if they have Chrome opened and signed in



Recipient can click on the link to join the Hangout

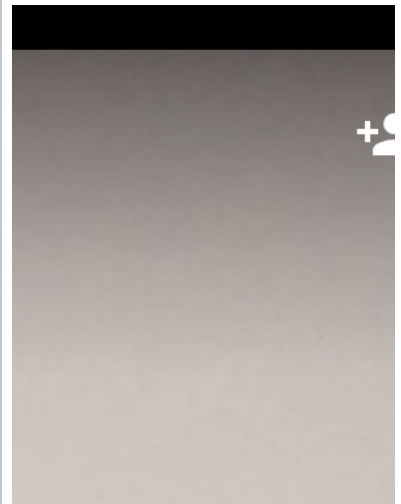


They will be able to join the Hangout once they click on the link or the message

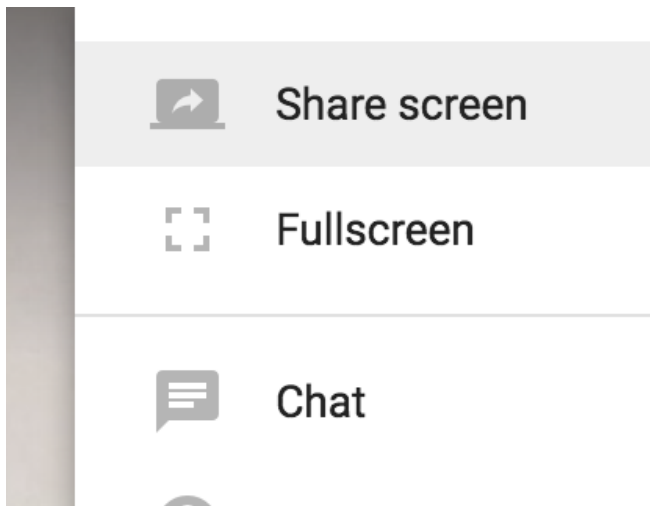


Screen Sharing!!

Click on the 3Dots here to access screen sharing

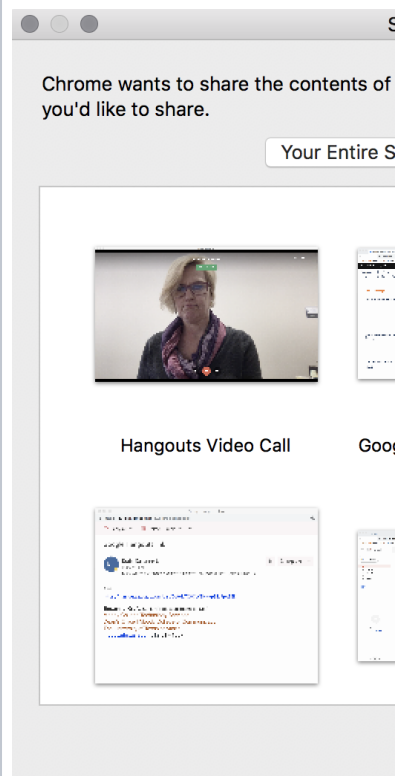


Choose Share screen

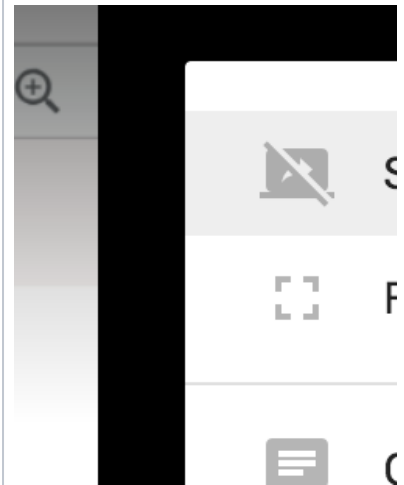
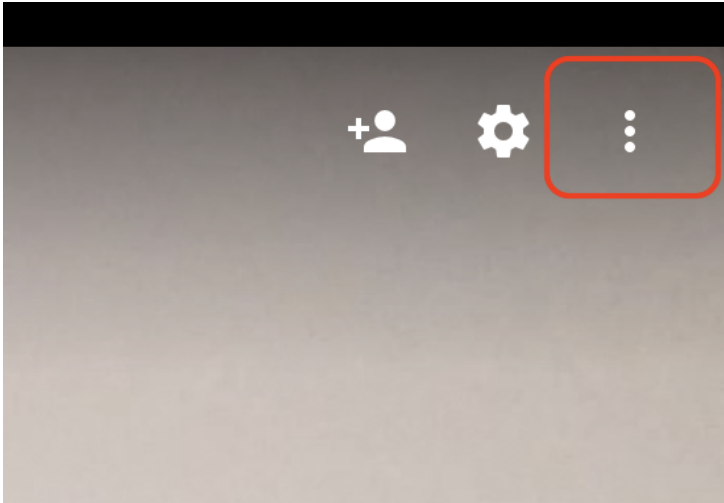


Then choose Application Window

Choose what applications you want to share. . .

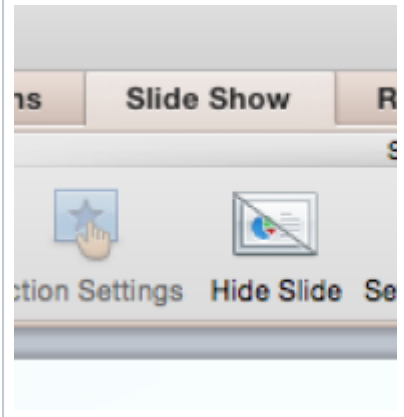


When you don't want to share anymore choose the 3 dots again and choose to stop screenshare



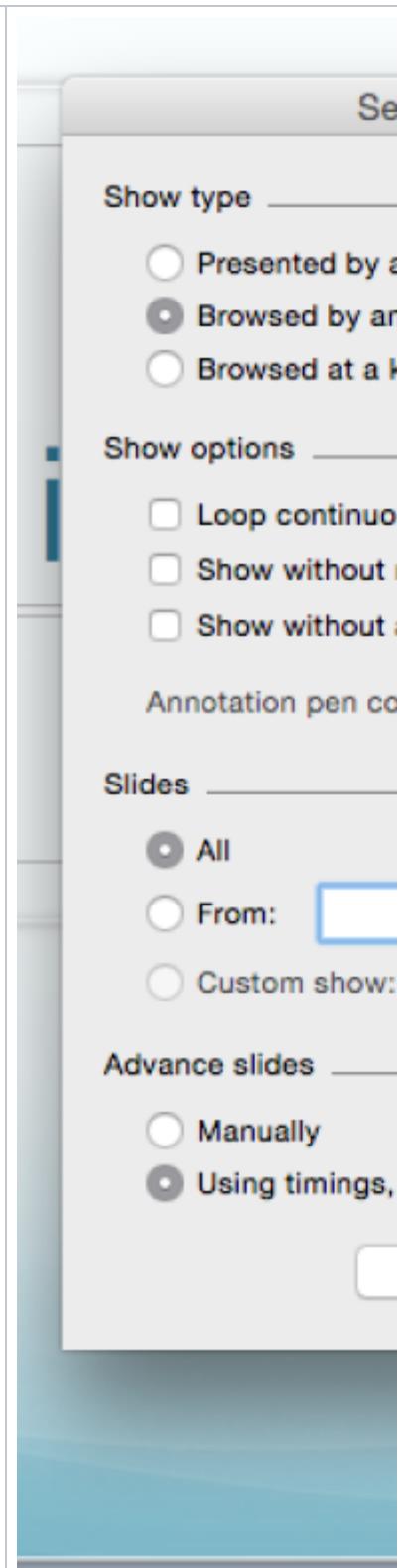
Power Point Setup. . .

If you have a powerpoint or want to to get it to look right open "Power Point" go to >Slide Show> Set Up Show>



Choose to Browsed by an individual (window)

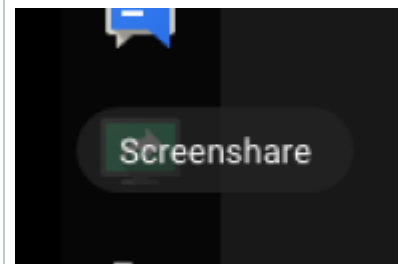
Click OK



Click on Presenter View on Power Point



Click on Screenshot to share the Power Point with the "hangout"

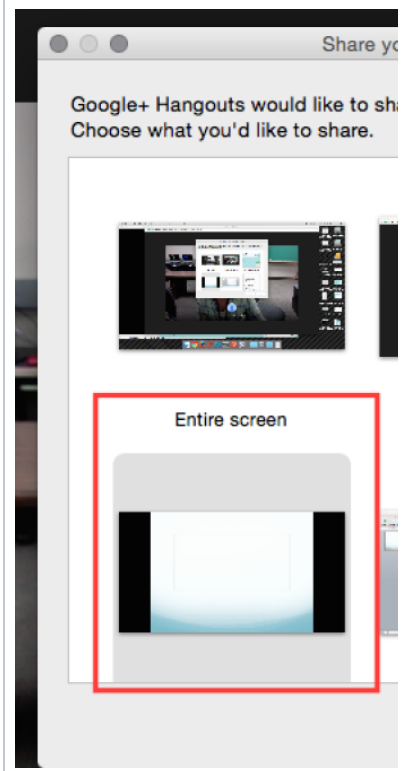


Choose what screen your want to share

In our case we want to share the "Entire Screen" in power point

Choose Share

Can navigate the slides as normal



When you want to switch back to viewing your full screen webcam click on Stop Screensharing

