

# Coordinator and Field Supervisor Resources

## School District Information

[Placement Information](#) - Includes Cooperating Teacher Application, Coordinator Placement Sheet, and Placement Procedures

[Primary Coordinators](#) (EC-6 ESL) - List of the schools by district matched with the respectively assigned faculty coordinators.

### School District Information

- [Austin ISD](#)
- [Eanes ISD](#)
- [Leander ISD](#)
- [Manor ISD](#)
- [Pflugerville ISD](#)
- [Round Rock ISD](#)

## Handbooks

### Coordinator & Field Supervisor Handbook

[Guiding Student Teachers Handbook](#) – Very detailed information for novice cooperating teachers and field supervisors.

[Field Supervisors Guide for Interns and Student Teachers](#) – The "Cliff Notes" version for field supervisors of the Coordinator and Field Supervisors Handbook.

[Student Teaching Handbook](#) - For students in their final semester.

## Certification Information

[Required Exams and Fees for Initial Teacher Certification](#)

[Certification Exam Preparation](#)

[TExES Test Results](#)

[Certification Checklist](#)

## End of Semester Requirements

[End-of-Semester Requirements](#) - For Coordinators and Field Supervisors. Includes Mileage Reimbursement information, TEA Observation Record Log, and link to Online Evaluation System.

- [Coordinator and Field Supervisor Requirements Timeline - Spring 2024](#) (Excel)
- [Coordinator End-of-Semester Checklist - Spring 2024](#) (Word document)
- [Field Supervisor End-of-Semester Checklist - Spring 2024](#) (Word document)
- [Student Assessments](#) - For Cooperating Teachers, Field Supervisors, and Students. Includes link and instructions for the [Online Evaluation System](#).

## TEA Curriculum Requirements for Educator Preparation

[State Board for Educator Certification Rules - Texas Administrative Code](#)

[TEC, TAC, and Resources for Ethics; ELPS; Dyslexia; Technology; and Mental Health, Suicide Prevention, and Substance Abuse](#)

[TEA Educator Standards - TAC and Standards](#)

[Texas Teacher Standards – Chapter 149 in the TAC](#)

[Pedagogy and Professional Responsibilities Standards](#)

[Texas Essential Knowledge and Skills \(TEKS\)](#)

[Program Provider Resources](#) – includes information on mental health, substance abuse, and youth suicide training.

## TEA Non Curriculum Requirements for Educator Preparation

[State Board for Educator Certification \(SBEC\) Rules - Texas Administrative Code](#)

[TEC, TAC, and Resources for Military, Teacher Aid, Cooperating Teacher, Field Supervisors](#)

[SBEC Meeting Resources - Agenda, Public Testimony, Livestream](#)

[Other TEA Non Curriculum Requirements](#) - TEA Observation Record and TEA Observation Record Example; Principal Observation Letter; Mentor Training for Cooperating Teachers and Site Supervisors

[Formal Written Program Complaints](#)

## TEA Requirements for Candidate Records

[TEA Requirements Candidate Records Checklist](#)

[Field Supervisor Initial Contact with Student Teacher Form](#)

## Training

[Mentor Training](#)

[School Law Seminar](#)

