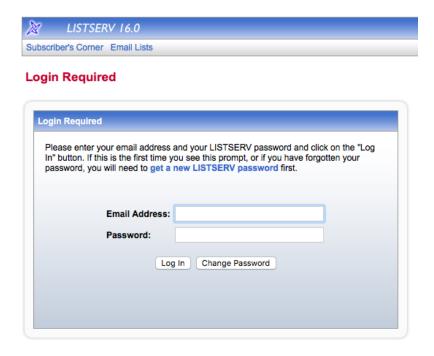
Listserv - Verify List Membership

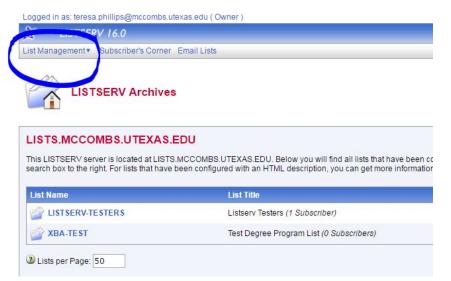
Follow these steps to verify your list's membership is correct after it has been migrated to LSoft Listserv

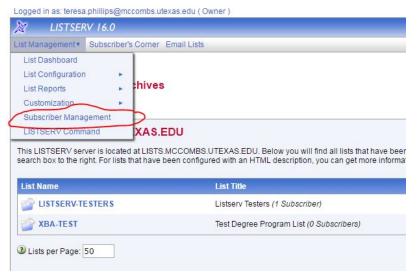
Step-by-step guide

- 1. Open the Listserv site at the address, https://lists.mccombs.utexas.edu/scripts/wa.exe?INDEX, and click the 'Login' link in the upper right corner of the page.
- 2. On the Login page, enter the @mccombs.utexas.edu email address and the password you set during Listserv registration and click 'Log In.'

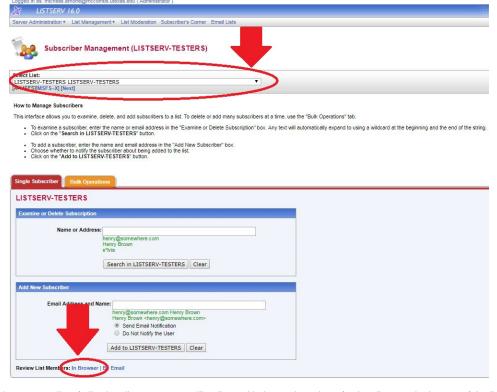


3. Once logged in, hover over the 'List Management' menu in the upper left corner of the page and click 'Subscriber Management' from the list.





4. Select the name of list you'd like to verify from the 'Select List' menu at the top of page. Then click on 'Review List Membership In Browser' at the bottom of the page.



5. You'll then be shown a text list of all subscribers to your mailing lists, with the total number of subscribers at the bottom of the list. If you see an error in your list's membership after migration, please contact Computer Services.



Related articles

- Listserv Verify List Membership
- Listserv How to Update your Subscribed Email Address