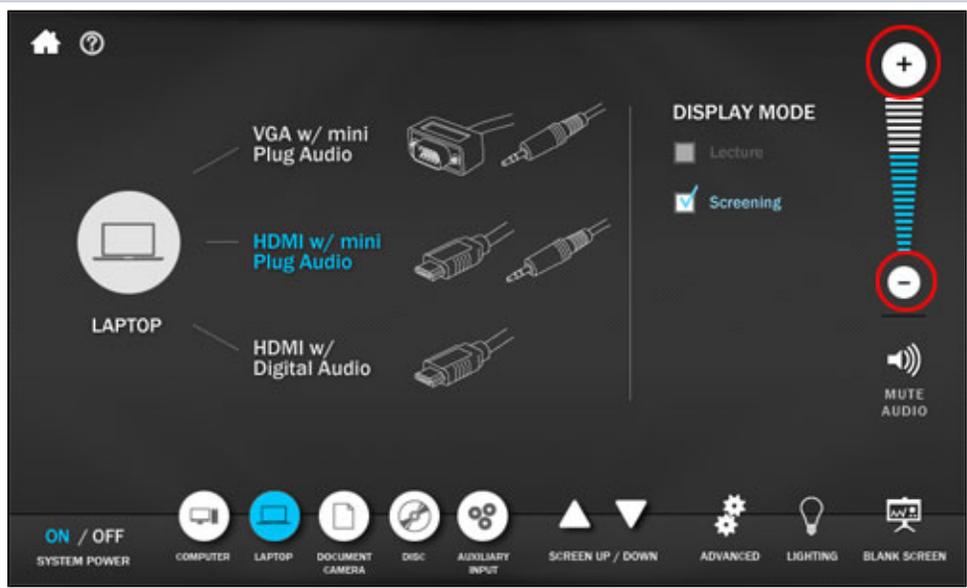


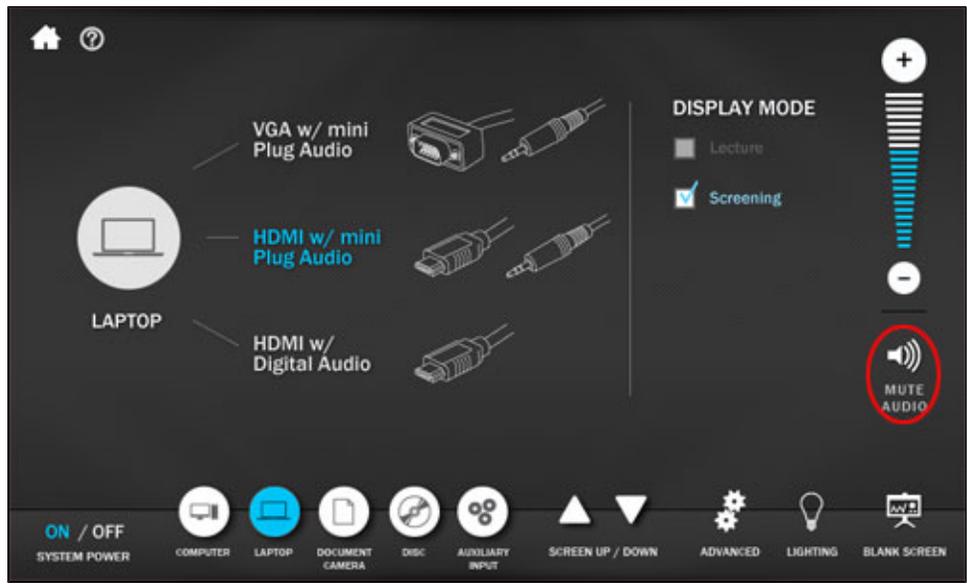
How to control the volume in a College of Communication Classroom

Adjust the Volume

PLEASE NOTE: The volume controls and the menu across the bottom persist regardless of what screen you are on. The laptop screen is shown here only as an example.

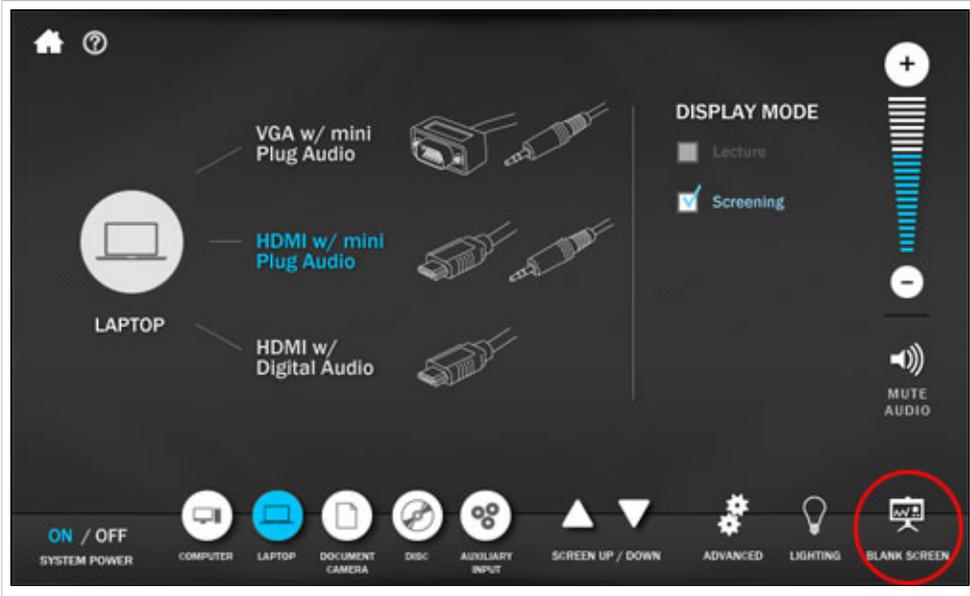


Press the **PLUS sign** as indicated near the top right corner turn up the volume
Press the **MINUS sign** as indicated near the center right of the touch panel to turn down the volume



Press the **MUTE AUDIO** button to silence the audio. Press it again to restore the audio.

Blank the Screen



Press the *BLANK SCREEN *button at the bottom right to blank the screen. Press it again to restore the picture. Even though the class won't see anything on the screen, you will still be able to see the picture on the teaching console monitor.