

Zoom Sign In Verification

To successfully host or join an MSB class with Zoom you will need to ensure that you are logged in with a UT Licensed Zoom account. Personal or free accounts are **restricted** from hosting or joining classes

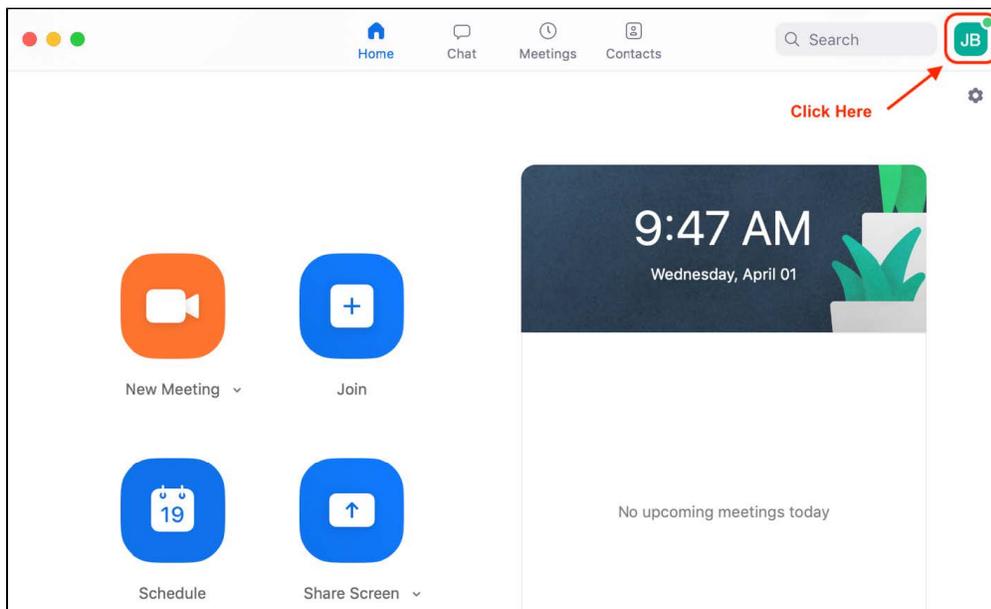
To verify that you are logged in with a licensed UT Zoom account

1. Open your Zoom application:



2. Your Zoom app will open to the window below if you have previously signed in. Click on the account icon with your picture or initials.

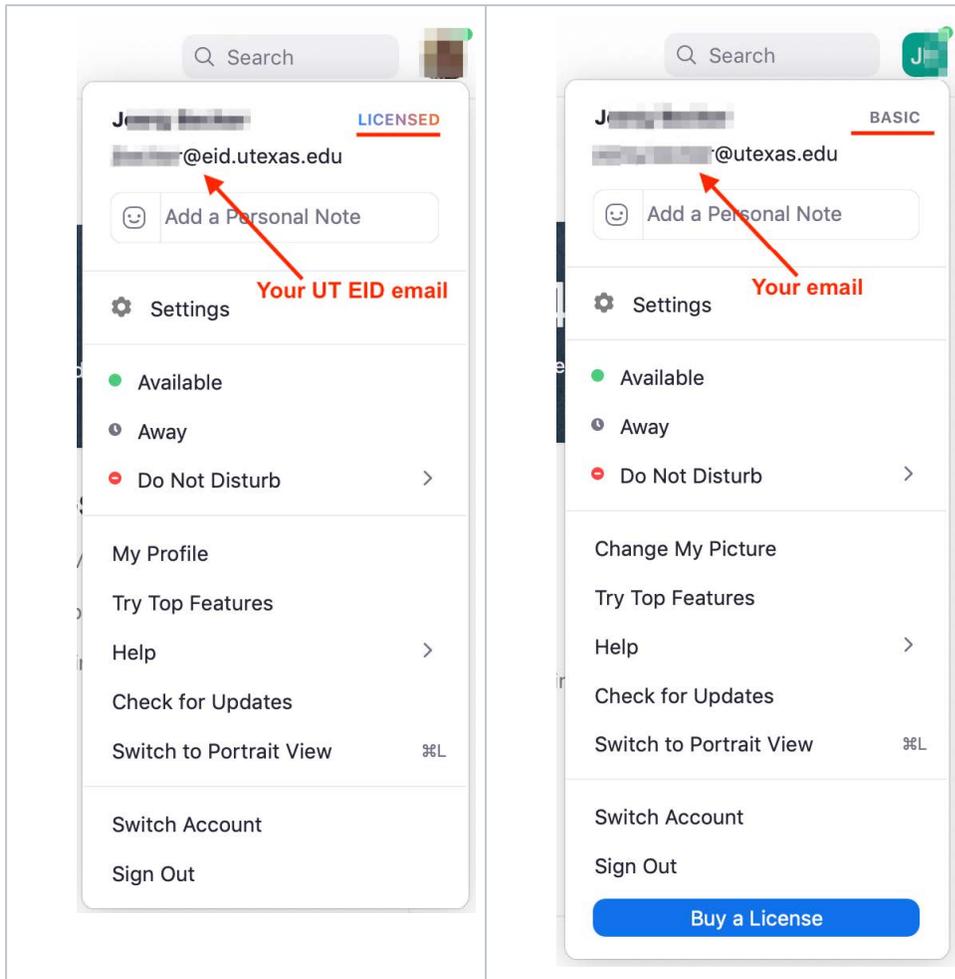
- **NOTE:** If you see a "Sign In" window instead, move on to step 4



3. In the account icon drop-down window check the email address to see what account you are signed in with. You can tell if you are in your UT account if you see **(your UT EID)@eid.utexas.edu** and the **Licensed** tag

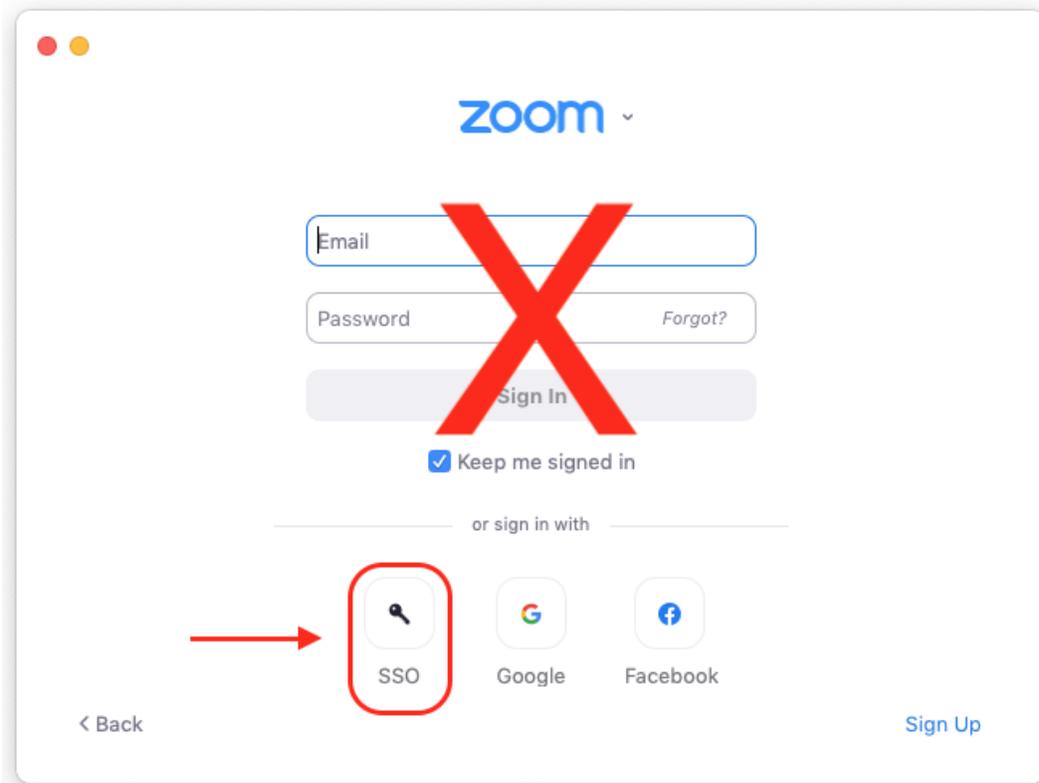
- If your **UT EID email is displayed** then you are ready to join an MSB Zoom class and do not have to proceed further
- If you are not signed in with your UT license, click **Sign Out** at the bottom of the window

UT Licensed Zoom	Unregistered Account
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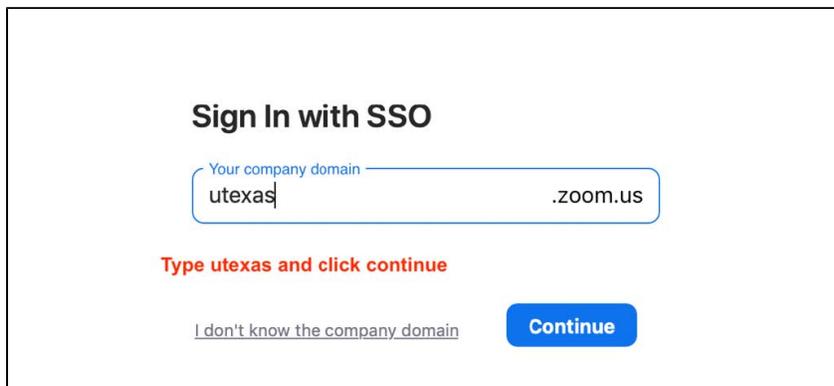


4. Signing Into Zoom With a Licensed UT Account

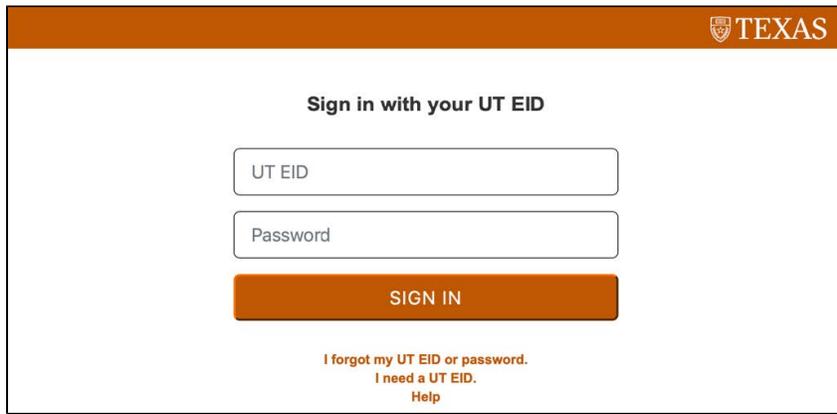
- At the Zoom **Sign In** screen do not sign in with an email address, click the **Sign In with SSO** button



5. In the next dialog type **utexas**

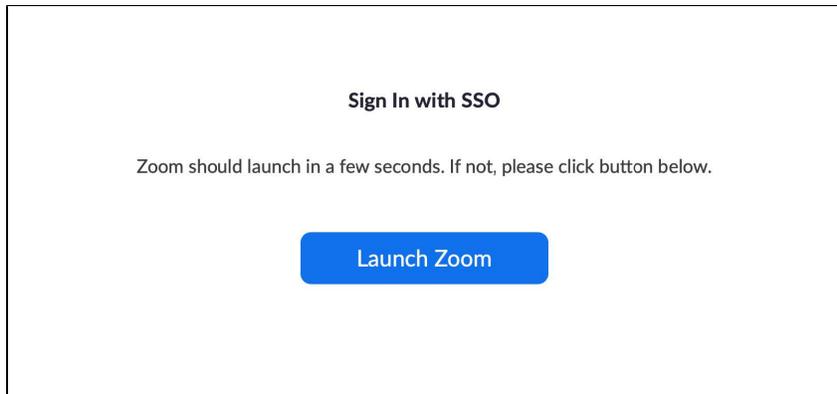


6. Your browser will open to the UT **Single Sign On** page. Enter your UT EID and password and click **Sign In**



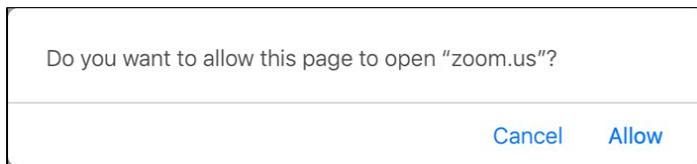
The image shows a sign-in form for the University of Texas. At the top right, there is a logo with the word "TEXAS" next to a shield icon. The main heading is "Sign in with your UT EID". Below this, there are two input fields: "UT EID" and "Password". Underneath the input fields is a large orange button labeled "SIGN IN". At the bottom of the form, there is a link that says "I forgot my UT EID or password. I need a UT EID. Help".

7. You will be presented with the Zoom launch page, if Zoom does not open automatically, click the Launch Zoom button. (On a Mac you will need to click **Allow**, see image below)



The image shows a Zoom sign-in page. The heading is "Sign In with SSO". Below the heading, there is a message: "Zoom should launch in a few seconds. If not, please click button below." At the bottom of the page, there is a blue button labeled "Launch Zoom".

Mac OS Allow dialog box



The image shows a Mac OS system dialog box. The text inside the dialog box asks: "Do you want to allow this page to open 'zoom.us'?". At the bottom right of the dialog box, there are two buttons: "Cancel" and "Allow".

8. Zoom will open with your UT licensed Zoom account. Click on your account icon in the upper right corner to verify that you are logged in with your **UT EID email address** (steps 2 and 3 above)