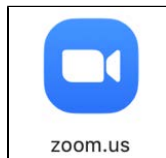


Zoom Sign In Verification

To successfully host or join an MSB class with Zoom you will need to ensure that you are logged in with a UT Licensed Zoom account. Personal or free accounts are **restricted** from hosting or joining classes

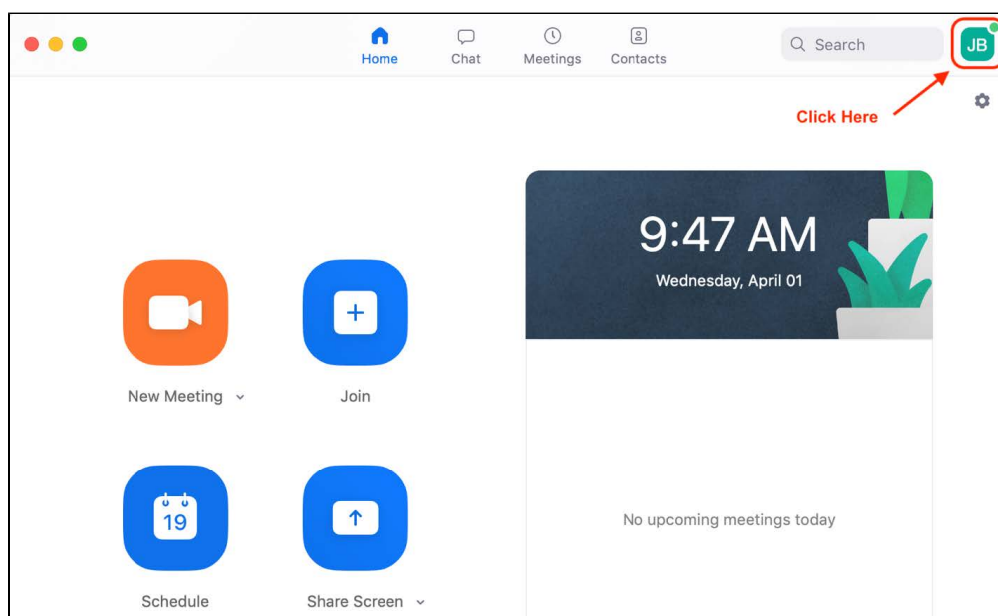
To verify that you are logged in with a licensed UT Zoom account

1. Open your Zoom application:



2. Your Zoom app will open to the window below if you have previously signed in. Click on the account icon with your picture or initials.

- **NOTE:** If you see a "Sign In" window instead, move on to step 4

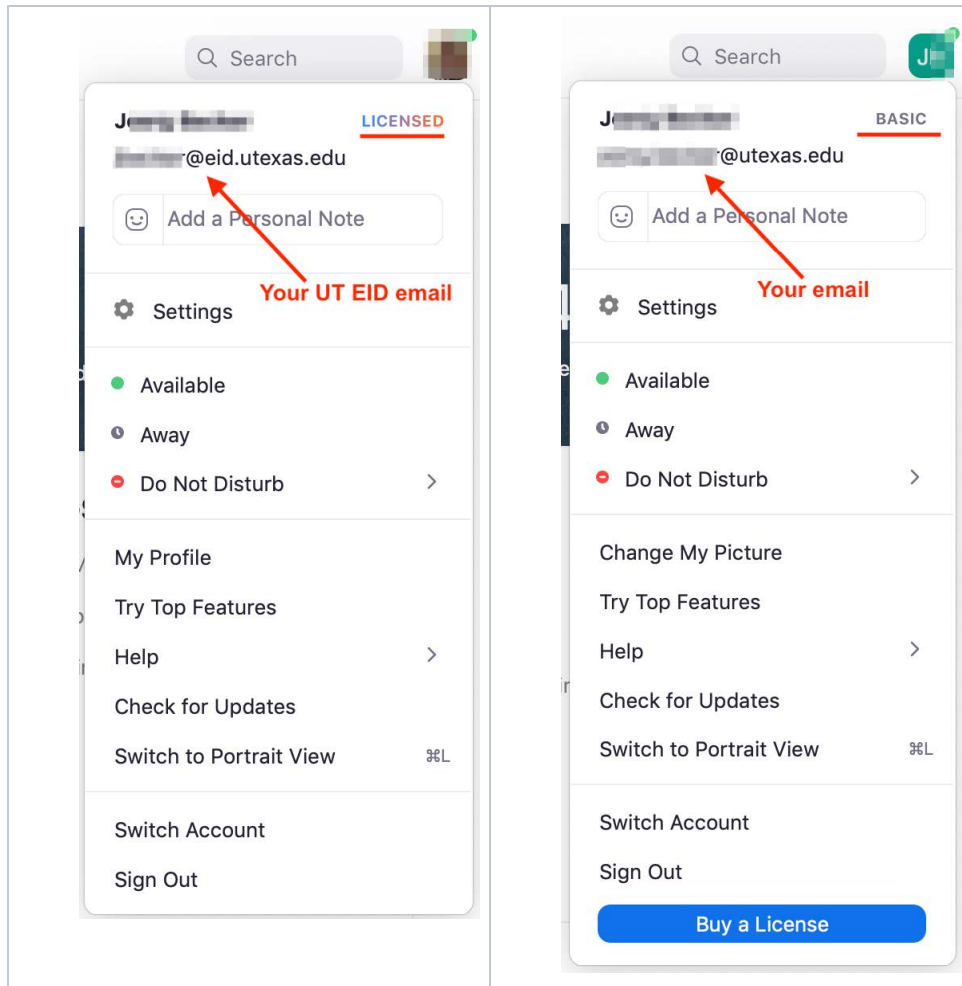


3. In the account icon drop-down window check the email address to see what account you are signed in with. You can tell if you are in your UT account if you see **(your UT EID)@eid.utexas.edu** and the **Licensed** tag

- If your **UT EID email is displayed** then you are ready to join an MSB Zoom class and do not have to proceed further
- If you are not signed in with your UT license, click **Sign Out** at the bottom of the window

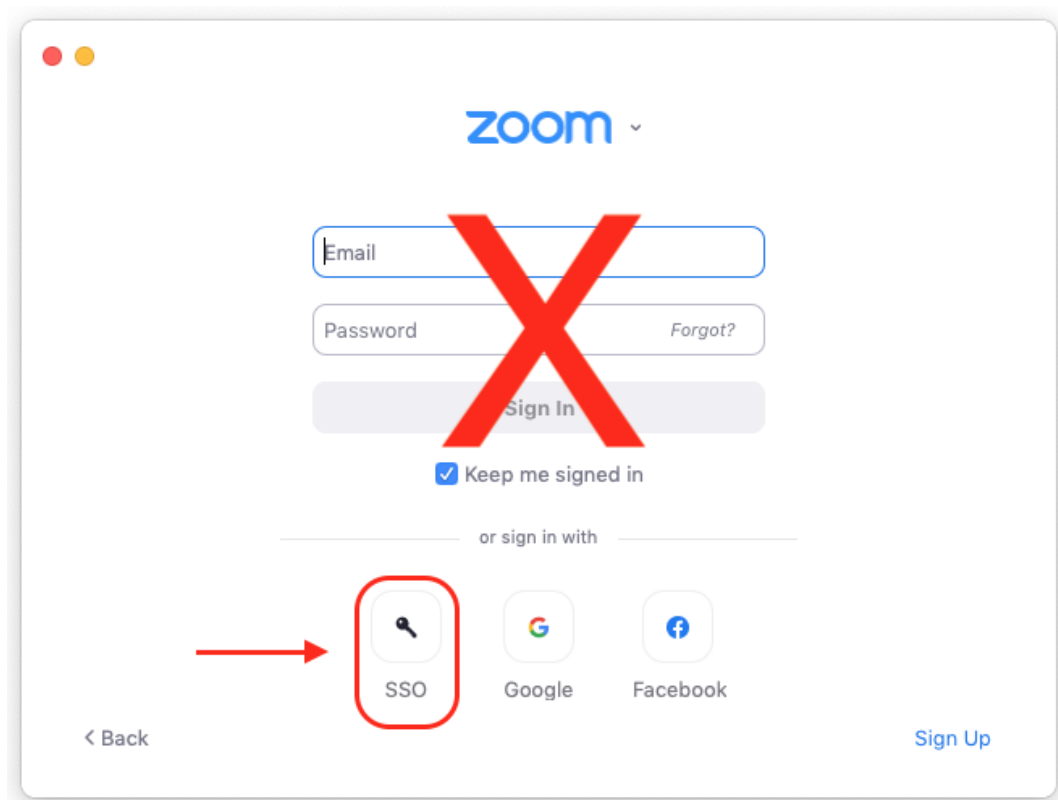
UT Licensed Zoom

Unregistered Account



4. Signing Into Zoom With a Licensed UT Account

- At the Zoom **Sign In** screen do not sign in with an email address, click the **Sign In with SSO** button



5. In the next dialog type **utexas**

Sign In with SSO

Your company domain

utexas

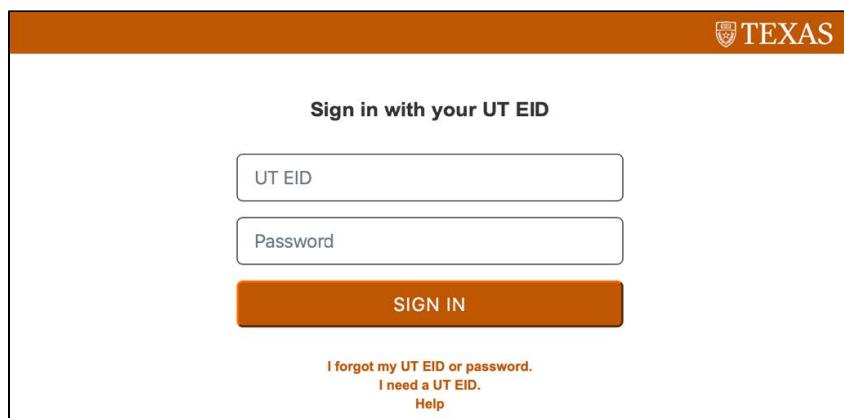
.zoom.us

Type **utexas** and click continue

[I don't know the company domain](#)

Continue

6. Your browser will open to the UT **Single Sign On** page. Enter your UT EID and password and click **Sign In**

The image shows a web page for signing in with a UT EID. At the top, there is an orange header bar with the UT Texas logo on the right. The main content area is white and contains the text "Sign in with your UT EID" in bold. Below this text are two input fields: "UT EID" and "Password". Under the input fields is an orange button labeled "SIGN IN". At the bottom of the form, there are three links: "I forgot my UT EID or password.", "I need a UT EID.", and "Help".

UT TEXAS

Sign in with your UT EID

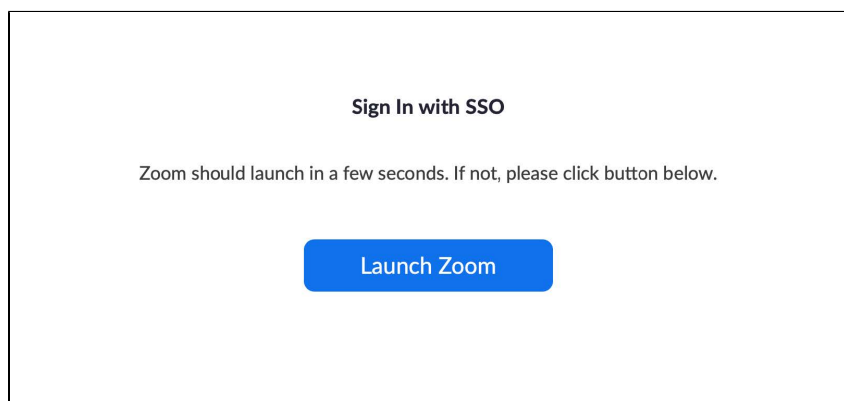
UT EID

Password

SIGN IN

[I forgot my UT EID or password.](#)
[I need a UT EID.](#)
[Help](#)

7. You will be presented with the Zoom launch page, if Zoom does not open automatically, click the Launch Zoom button. (On a Mac you will need to click **Allow**, see image below)

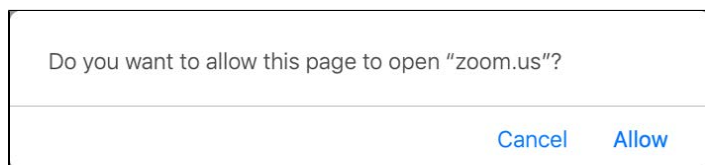
The image shows a Zoom launch page. It has a white background with the text "Sign In with SSO" in bold. Below this, it says "Zoom should launch in a few seconds. If not, please click button below." At the bottom, there is a blue button labeled "Launch Zoom".

Sign In with SSO

Zoom should launch in a few seconds. If not, please click button below.

Launch Zoom

Mac OS Allow dialog box

The image shows a Mac OS system dialog box. It has a white background with a thin gray border. The text inside says "Do you want to allow this page to open 'zoom.us'?". At the bottom right, there are two buttons: "Cancel" and "Allow".

Do you want to allow this page to open "zoom.us"?

[Cancel](#) [Allow](#)

8. Zoom will open with your UT licensed Zoom account. Click on your account icon in the upper right corner to verify that you are logged in with your **UT EID email address** (steps 2 and 3 above)