

# BBA Part-Time Petition

## Overview

Part-time Petition allow students to petition for part-time enrollment (less than 12 hours) and lets Admins review/approve the petitions.

Using Part-time Petition allows us to:

- Require users to log in before being able to access information.
- Validates user accounts against UT-EID authentication.
- Allows students to request part-time petitions online.
- As authorized Admins, view petitions for review, pending petitions, approved petitions, denied petitions, Search by advisor, by petition status, by semester, by school.
- As Admin staff, you may request online reports from the student petition data, and use this as a basis for eligibility.
- Admin site is restricted to authorized users. The student site is restricted to current business school students only.