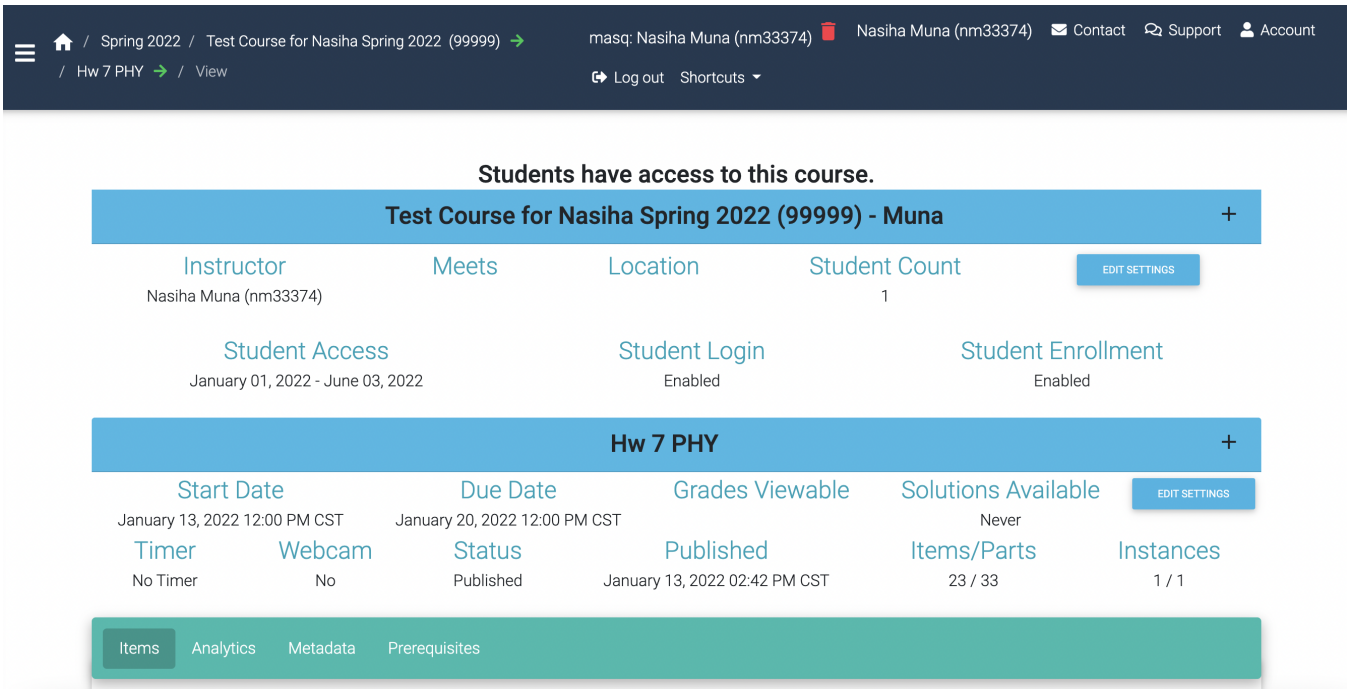
Admin Functions for OnRamps Staff

How to Rebuild PDF's:

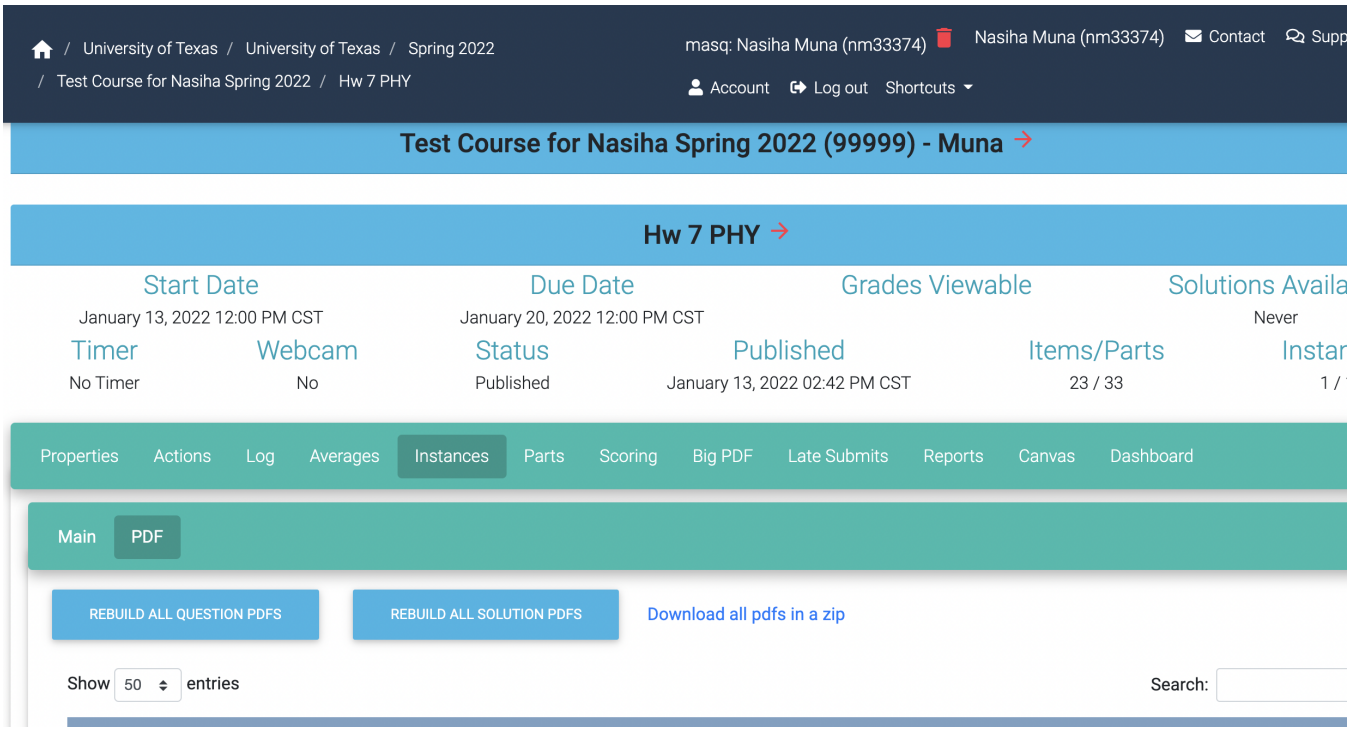
Click on the assignment you wish to rebuild.

Click on green arrow on top left of the screen that's on the right of the assignment name.



Click on the Instances tab.

Click on the PDF tab, then click the icons, "rebuild all question PDF's" and "rebuild all solutions PDF's"



How to rebuild Big PDF:

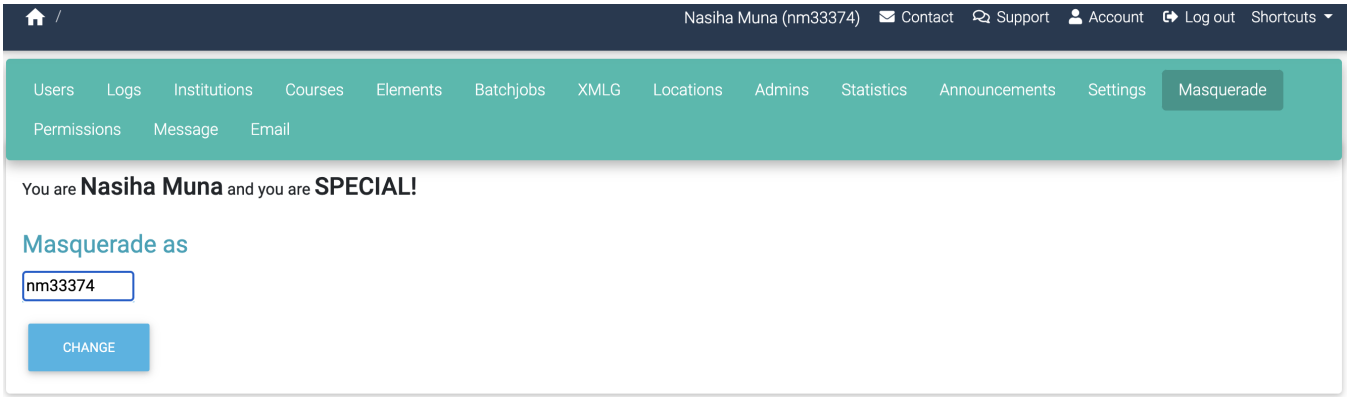
On the same page, click on Big PDF, and then "Rebuild" tab

Admin Functions for OnRamps Admins

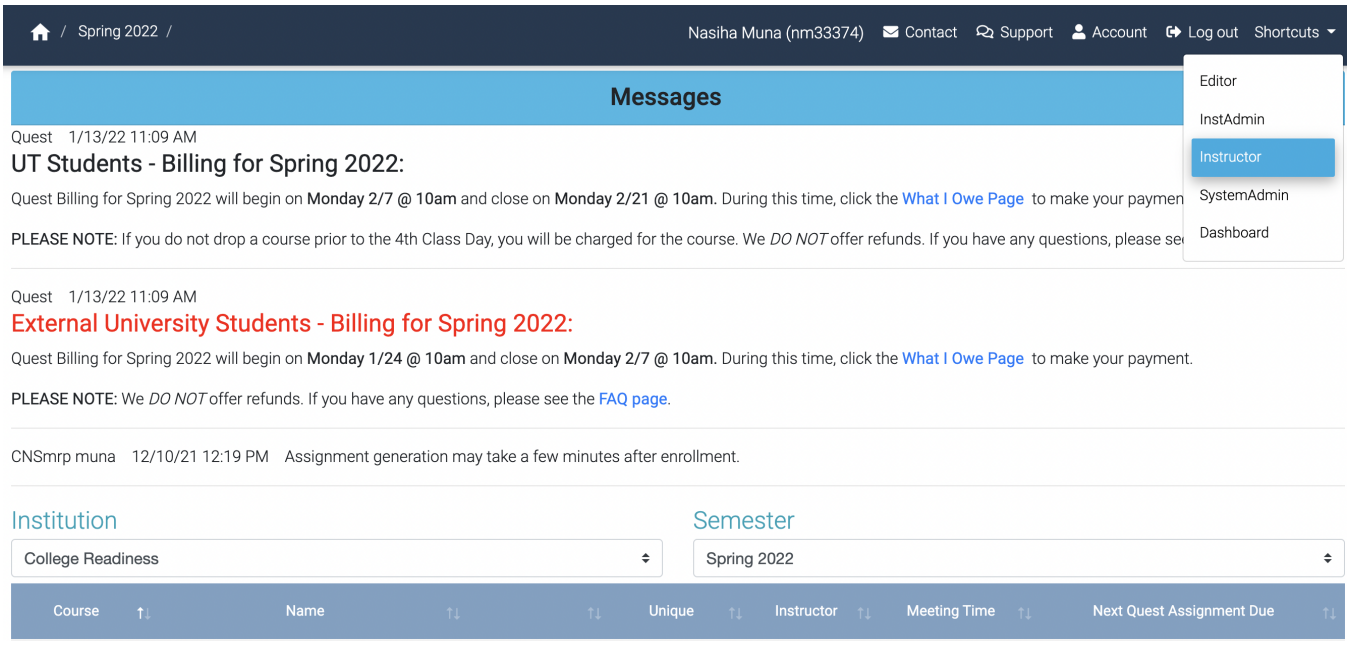
How to Masq as a student or instructor:

Go to: https://quest.cns.utexas.edu/systemadmin/main?tab_0=users-a

Click on "Masquerade" tab. Type in EID of the user in the box. Click on "change."

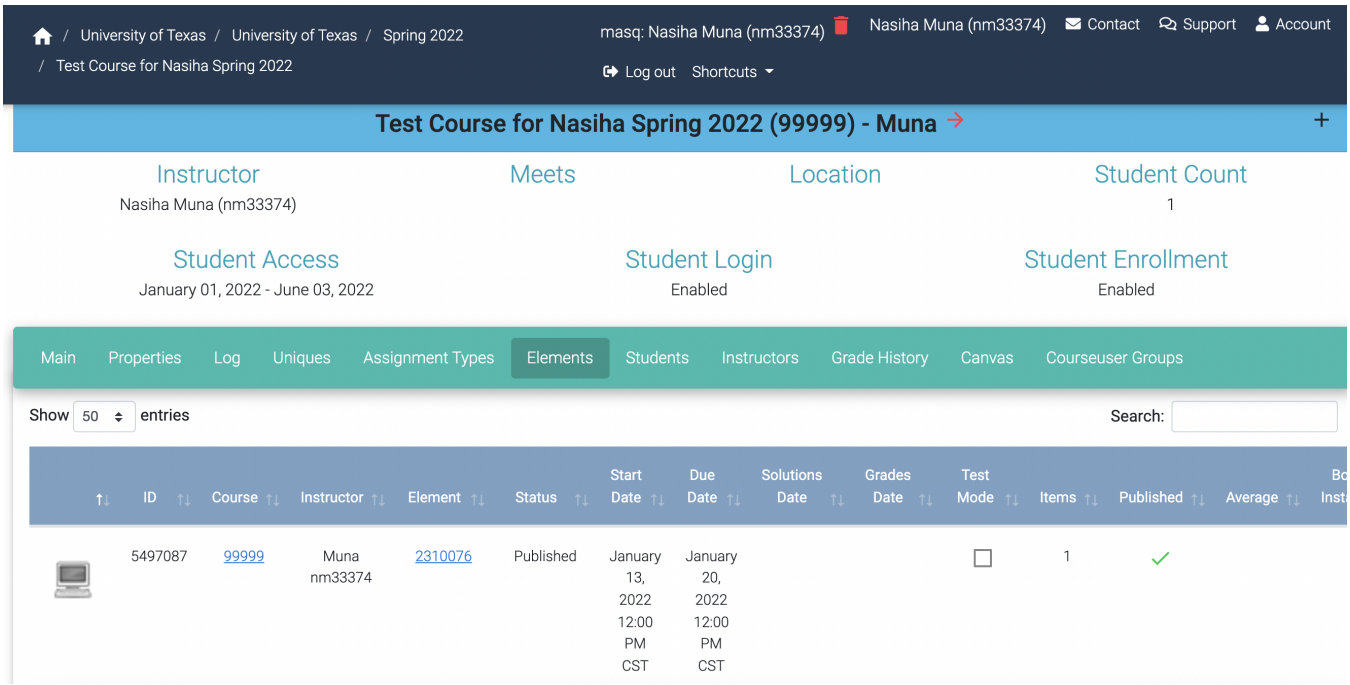


Under shortcuts on the top right side of the screen, click on "instructor" for instructor view or "student" for student view.



How to view course elements:

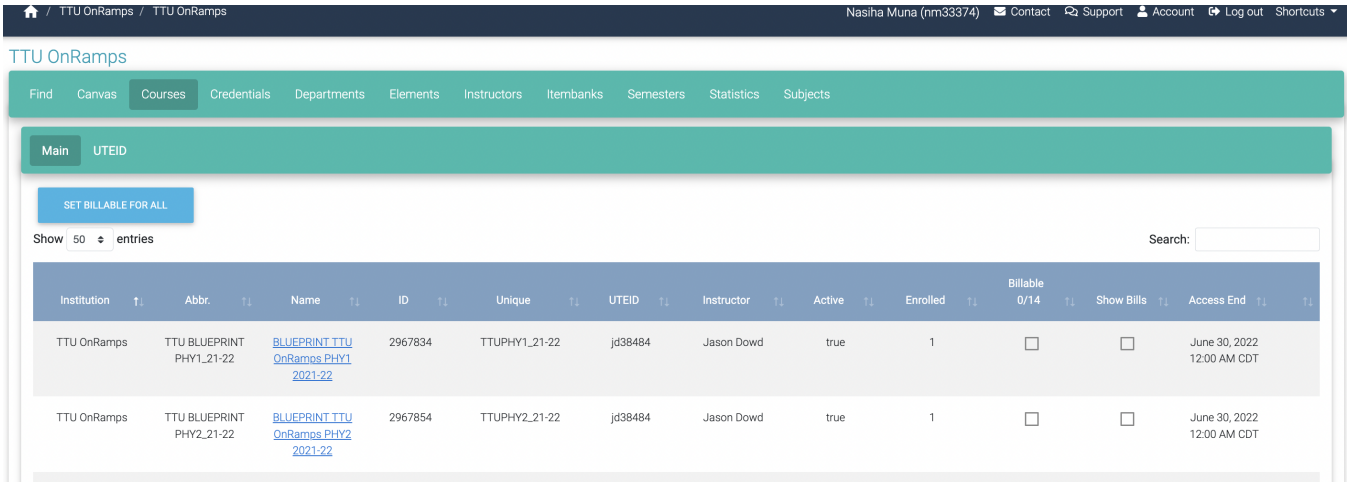
Go to course page. Click on "Elements." All elements in the course will be listed.



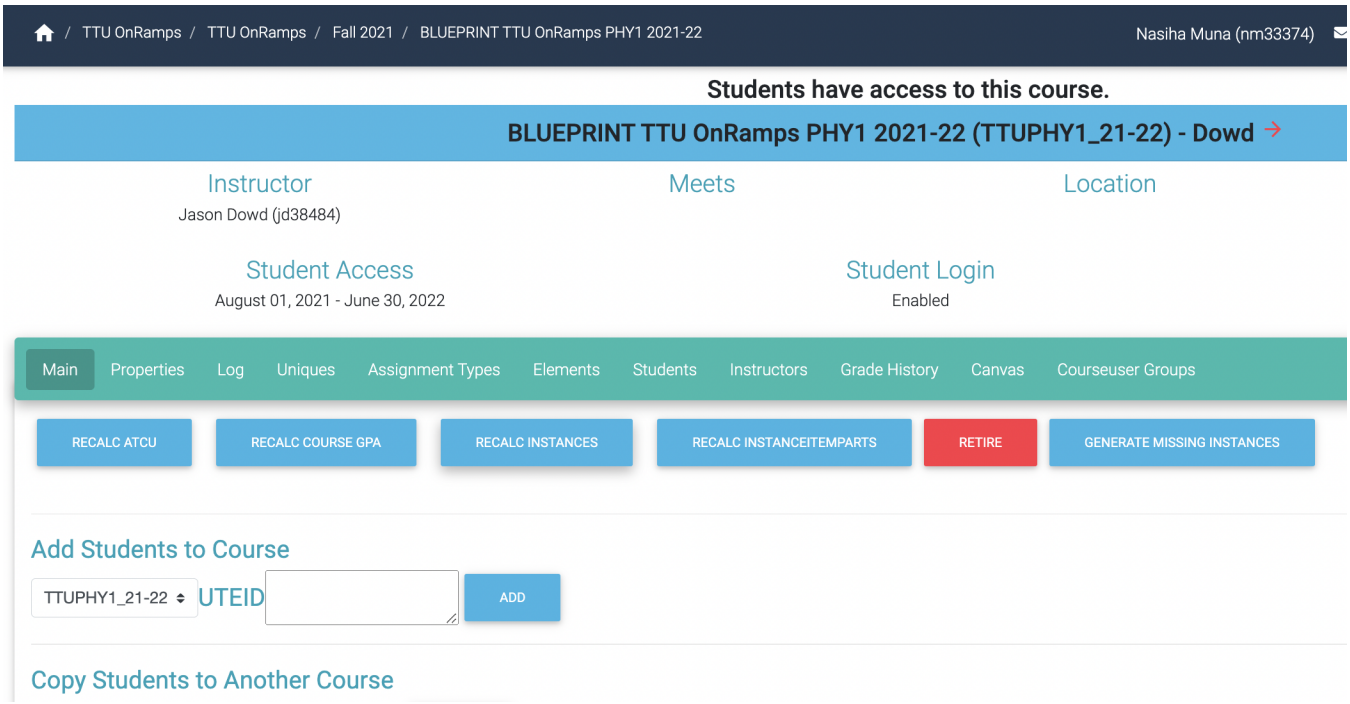
How to add students

This is the admin auth page for TTU, and this tab should list courses.

https://lbtest.cns.utexas.edu/institutionadmin/institutions/show?institution=15883&&tab_0=ia-inst-courses-a



Click on the course of interest, and the Main tab for the course will have a text area named: "Add Students to Course". Make sure the dropdown is set to drop them into the correct section, if there's more than one section. Paste the EID into the box, press "ADD". You should get a confirmation bubble.



How to reset a student's assignment:

On the institution admin page:

Drill into the element and then the Instance tab. The reset for a user is near the bottom of the page. Type in the EID in the box after "Invalidate a single student's response." snd click "INVALIDATE."

Make sure you don't invalidate ALL STUDENTS' responses (which is in the box right below).

/ Round Rock High School / Round Rock High School / Fall 2021 / Rodgers B Day Adv Chem

Stude

Rodgers B D

Instructor

Victoria an Rodgers (vat458)

Meets

Student Access

August 18, 2021 - June 03, 2022

Main | Properties | Log | Uniques | Assignment Types | Elements | Students | Instru

Show 50 entries

	ID	Course	Instructor	Element	Status	Start Date
	4761547	621B	Rodgers vat458	copy of Fall Semester Review Unit 1 and Unit 2	Unpublished	August 13, 2021 01:00 PM CDT

/ Round Rock High School / Round Rock High School / Fall 2021 / Rodgers B Day Adv Chem / copy of Fall Semester Review Unit 1 and Unit 2

Start Date

August 13, 2021 01:00 PM CDT

Due Date

August 20, 2021 09:00 AM CDT

Timer

No Timer

Webcam

No

Status

Unpublished

Properties | Actions | Log | Averages | Instances | Parts | Scoring | Big PDF | Late Submits | Reports

Main | PDF

GENERATE MISSING INSTANCES | RECALCULATE INSTANCES | RECALCULATE INSTANCEITEMPARTS

Show 50 entries

id	element	element status	created	first viewed question	first submitted	viewed solution	started timer	instance.i
								No data available in

Showing 0 to 0 of 0 entries

Invalidate a single student's responses UTEID

INVALIDATE