Media Wall - Slide Content Creation - Events

For departments and student groups who wish to post event information to the media wall, here are some helpful suggestions and files.

Please remember, your slide will only be visible for 5 seconds. Keep your information short and brief.

Media Wall Image Specification - 1920 x 1080 jpeg images are used for signage. Email your images to andy.greer@austin.utexas.edu

Templates using Photoshop:

The Communications Group provides these basic templates.

Please save your images as jpegs using the "FIle menu > Save for Web" option.

(No need to compress your jpegs, use 100% when choosing compression.)

Photoshop Template 1 - If you have images to accompany your event slide, use this template. This template suggests areas in which to place your photographs or graphics.

Download Template 1   ------   Download Fonts

Photoshop Template 2 - You will find colored layers within the photoshop file. Feel free to change and adjust to your liking.

 Download Template 2 ------   Download Fonts

FONTS:

We suggest using the fonts provided here. This .zip file contains: Baskerville, Function, Mate, Nevis and Trade Gothic.Download Fonts Here

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PowerPoint Templates:

The Communications Group provides these basic templates.

DOWNLOAD POWER POINT TEMPLATES

DOWNLOAD POWERPOINT BACKGROUND OPTIONS

Sample of PPT Template:

 ADDING YOUR OWN BACKGROUND IMAGE:

To add your own background image, you will need to edit the Master Slide:

1. Choose from the Menu - "View > Master > Slide Master"

2. Once your are in Master slide edit - Right mouse-click on the background area and

- choose "Format Background".

Click on Tab called "Picture or Texture",

click "Choose Picture" and upload your new image.

Background images should be 1920 x1080 pixels.

OUTPUTTING YOUR SLIDE AS JPEG:

1. Output your slide as jpeg:

(The templates are formated to the 16:9 ratio. That is required for the media wall. If you are using your own PPT, your document size needs to be set at 16 x 9 in Page Setup.)

- Choose "File > Save as Picture " and select the JPEG option.

2. Send jpeg image to andy.greer@austin.utexas.edu

Sample Headline

Sample Location / Date

college of communication

THE UNIVERSITY OF TEXAS AT AUSTIN

Event / Announcement Title

Subtitle Callout for Slide Emphasis

Placeholder for photo or graphic

Use this area for event details, remember... the slides are only up for five seconds. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Integer congue, purus ut aliquam consectetur, libero velit pretium arcu, nec viverra nisi neque vitae est. Pellentesque fringilla erat at ante consectetur ut pellentesque lorem pretium.

Day, Month 19th
10:30a.m. to Noon
Location: Room 105

Placeholder for photo or graphic

Placeholder for photo or graphic

college of communication

EVENT

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Subtitle Callout for Slide Emphasis

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Type of Event
Thurs. 12:00pm - 1:00pm Feb 2nd
Wed. 3:00pm - 4:00pm Feb 8th

communication.utexas.edu/enter web link here

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